



## STAPLETON AND CLEASBY PARISH COUNCIL MEETING

Minutes of the meeting held Wednesday 11th March 2026

At 7pm, Cleasby Village Hall

There was a 10-minute public speaking session prior to the start of the council meeting.

### Present:

Cllr R Leckie	Cllr E Leckie
Cllr C Vigors	Cllr K Webster
Cllr K Pearson	Cllr L Heritage
Clerk S Perks	

### 1. Apologies

1.1 Apologies were received from Cllr C Mitchell and County Cllr A Thompson

1.2 The reason for absence was approved.

### 2. Declaration of Interest

2.1 No declarations of interests were received.

2.2 No applications for dispensation were received.

### 3. Minutes of meeting held on Wednesday 14<sup>th</sup> January 2026

3.1 The minutes of the ordinary meeting held on Wednesday 14<sup>th</sup> January 2026 were agreed as a true and accurate record.

### 4. Report from Cllr A. Thompson.- No report was received.

### 5. To discuss any matters arising from the minutes:

5.1 **Parking on the pavement in Cleasby**- Information received from Area 1 Highways confirmed the area in question is under the maintainable highway. Cllr Vigors to check land registry. **Action CV**

5.1.2 It was decided no further action is required at this time.

#### 5.2. Defibrillator

5.2.1 A request from a resident for a Defibrillator that could go in a central location such as the bus stop or a lamp post in Stapleton was received. In addition, a request from a resident

asking for the Defibrillator to remain in its current location at Kid's Planet Nursery was received. Both were discussed as part of the wider Defibrillator discussion.

5.2.2 An update from the Clerk regarding the offer of a free Defibrillator from MGL Group was received. This confirmed the offer of a Defibrillator, cabinet and installation free of charge from MGL Group. The power supply, energy bills, maintenance and general running costs will be the responsibility of the parish council. It was agreed that Cleasby should be the recipient of this Defibrillator, ideally located on the external wall village hall, or on a mini lamp post centrally in the village. Cllr Vigors will speak to the village hall and ask if this is something they would consider, subject to planning permission. The Clerk will contact Area 1 Highways and ask them to assess the possibility of a mini lamp (electrical post) erected in the centre of Cleasby and what the cost would be. It is worth noting the MGL Group have not installed a Defibrillator on anything other than a building before. **Action SP & CV**

5.3 **Bollards** for village green triangles for both villages – An update from the Clerk was received. NYC Area 1 Highways have explained that they currently do not have a supplier for white posts and are actively looking. If they are successful they will look to place posts in these locations in due course.

## 6. Village greens

6.1 There were no new issues relating to the village greens to report.

6.2 It was noted that information has been received from the planning department informing the parish council that TPO 2001/08/TPO covering the now removed Cherry Trees and several other trees in Stapleton was never registered. They are now in the process of provisionally creating a new order and carrying out the necessary consultations with a view to confirming the order and registering the remaining trees.

6.3 An update regarding the removal of the diseased Ash trees in Stapleton was received. The parish council's contractor is liaising with Northern Powergrid if a power outage is needed to remove the trees. Contractors acting on behalf of Northern Powergrid will send a surveyor out to assess the site. Clerk to be kept informed of progress to enable notification to be given to residents about the removal of the trees and possible power outage.

6.4.1 A quote from CE & CM Walker Ltd for the 2026/27 grass cutting contract was received.

6.4.2 It was decided to accept the quote.

6.5 A request from a resident for a vegetable patch to be placed outside Comet House in Stapleton for residents of the village to set up and maintain was received. After some discussion it was agreed that it would not be possible to use the village green as a vegetable patch as it would contravene the laws that protect village greens.

## 7. Financial matters

7.1 Bank reconciliation – The report from the Clerk was deferred to the next meeting as the bank statements were unavailable.

7.2 A quote from Ansvar Insurance for the 2026/27 financial year was received.

7.2.1 It was decided to accept the quote.

**7.3 Income and Expenses. The following payments were approved .**

7.3.1 Clerk's salary	£507.92
7.3.2 HMRC	£127.00
7.3.3 Robinson's Bookkeeping and Payroll	deferred- no invoice received
7.3.4 YLCA	£158.00
7.3.5 Rennison Trees Ltd – Removal of Cherry tree Stapleton	£360.00
7.3.6 Ansvar Insurance	£380.90

**7.4 The following payments were received.**

7.4.1 Northern Powergrid- Wayleave	£14.12
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## **8. Planning**

8.1 **ZD23/00295/OUT** - Our email sent on 10<sup>th</sup> February requesting that the application be refused was ratified.

8.2 **ZD25/00383/FULL** – It was noted that the parish council received an invitation to attend a site visit on 9<sup>th</sup> March, and an invitation to attend the planning committee meeting on 12<sup>th</sup> March.

## **9. Best Kept Village Competition 2026**

9.1 An invitation to take part in Rotary Club of Richmond Best Kept Village competition was received/

9.2 It was decided not to take part in this year's competition.

## **10. The below correspondence was received and considered.**

10.1 Citizens Advice thanking the parish council for the donation.

10.2 ICO- Renewal confirmation

## **11. Items for discussion at the next meeting.**

Litter signs/ litter picking

Materials required for benches in the bus shelters

Tree preservation orders- update

Update from NYC regarding proposals for improved accessibility for bus users and proposed changes to the village green in Stapleton.

## **12. Date and time of the next meeting.**

The next meeting of the Parish Council will be Wednesday 13<sup>th</sup> May 2026, 7pm, Cleasby Village Hall, with a ten-minute public speaking session prior to the meeting at 6.50pm. The annual parish meeting shall take place prior to the ordinary meeting at 6pm on Wednesday 13<sup>th</sup> May.

